

<b>TO:</b>	General Training Kit	PROGRAM: TITLE X
<b>GRANT NAME:</b>		COMPETING x
<b>GRANT NO.</b>		NON-COMPETING

INSTRUCTIONS: BEFORE SUBMITTING YOUR GRANT APPLICATION, PLEASE REVIEW THE FOLLOWING LIST.

RETURN THE ORIGINAL AND TWO COPIES OF YOUR APPLICATION <b>NO LATER THAN: June 10, 2002</b>	FOR ASSISTANCE IN PREPARATION OF THIS APPLICATION, CONTACT: PROGRAM: See RFA
<b>TO</b> DEPT. OF HEALTH & HUMAN SERVICES OFFICE OF POPULATION AFFAIRS FAMILY PLANNING SERVICES NATIONAL GRANTS MANAGEMENT OFFICE 1301 YOUNG STREET, SUITE 766 DALLAS, TEXAS 75202	PHONE: See RFA GRANTS: Maudeen Pickett PHONE: 214-767-3401

## APPLICATION SUBMISSION REQUIREMENTS

ORIGINAL SIGNED APPLICATION PLUS TWO COPIES

### **NEW APPLICATIONS**

Proof of non-profit status (copy of IRS letter)  
Copy of IRS letter showing EIN  
Copy of By-laws  
Copy of Articles of Incorporation  
SF 424 - Form OPHS-1 (REVISED 06/2001)  
CHECKLIST, Form OPHS-1 (REVISED 06/2001) pages 18 & 19  
HHS 690 - Assurance of Compliance With Title VI (For new applicants only)  
Evidence of compliance with EO 12372  
SF 424A - Budget forms and budget narrative  
Program Work Plan  
Management and Finance  
Exhibits

### **COMPETING CONTINUATION APPLICATIONS**

SF424 - Form OPHS-1 (REVISED 06/2001)  
CHECKLIST, Form OPHS-1 (REVISED 06/2001) pages 18 & 19  
Evidence of Compliance with EO 12372  
SF 424A - Budget forms and budget narrative  
Program Work Plan  
Management and Finance  
Exhibits