



Assistant Secretary for Health
Office of Public Health and Science
Office of Population Affairs
Washington, DC 20201

Dear Colleague:

We are enclosing an application kit for the Family Planning Male Research Project grants supported by the Office of Family Planning (OFP) of the Office of Population Affairs (OPA).

The deadline for receipt of applications is June 13, 2003.

The application kit contains:

- a copy of the April 14, 2003 Request for Applications (RFA) for Family Planning Male Research Projects;
- a copy of the Program Guidelines for Project Grants for Family Planning Services (includes the Title X Statute and Regulations); and
- the necessary forms and instructions. Among these is a checklist containing a recommended format for the application and supplemental information and instructions addressing items to be included in the application.

We recommend that applicants be concise while fulfilling all requirements. Applications should be limited to 50 double-spaced pages, one side only, not including appendices. Please note that an original and two copies must be submitted. Please sign the original application in blue ink.

Completed applications should be send to:
Office of Public Health and Science
Grants Management Office
1101 Wootton Parkway, 5th Floor
Rockville, MD 20852

You may contact the Grants Management Office on (301) 594-0758 if you have any questions pertaining to fiscal, administrative or business matters. If you need technical or program information, please contact Susan Moskosky, Director, Office of Family Planning on (301) 594-4008.

We appreciate your interest in the Family Planning Program and look forward to receiving your application.

Sincerely,

Karen Campbell, Director
OPHS Grants Management Office

Enclosures:

1. Announcement of Availability of Grants for Family Planning Male Research Projects, April 14, 2003.
2. Program Guidelines for Project Grants for Family Planning Services (Includes Title X Statute and Regulations).
3. Reviewer/Reader Report – Instructions, Forms, and Criteria for Review.
4. Application Checklist.
5. Supplemental Information and Instructions for Preparing Grant Applications (Includes instructions for budget preparation.)
6. Title X Assurance of Compliance.
7. Grant Application OPHS-1 (Revised 06/01)
8. Application Receipt Record.
9. Healthy People 2010-Chapter 11, “Health Communication.”
10. “Community-Based Sexual and Reproductive Health Promotion and Education Programs for Males: Components that Work.”
11. Information on Logic Models.
12. Information on Theoretical Models.